



TITLE: SENIOR DIRECTOR, FISCAL ACCOUNTABILITY

POSITION: INTERMITTENT PERSONAL SERVICES CONTRACTOR (PSC)

PAY BAND: 2D (\$59.89 - \$79.06) PER HOUR

1.0 INTRODUCTION

The Millennium Challenge Corporation (MCC) is a U.S. Government corporation whose mission is to provide assistance that will support economic growth and poverty reduction in carefully selected developing countries that demonstrate a commitment to just and democratic governance, economic freedom, and investments in their citizenry. Key MCC operating principles relating to the award of grants include emphasis on economic impact, reward for performance, partnership with recipient countries, and focus on results. Eligible countries are invited to develop and submit grant proposals to MCC for consideration. MCC will seek to enter into a compact for assistance (Compact) with those countries that submit quality proposals for poverty reduction through economic growth.

2.0 SCOPE

The Department of Compact Operations is seeking an intermittent PSC to support the fiscal management and oversight of MCC resources issued to developing countries. This includes evaluating the adequacy of financial management systems and structures proposed by host countries and determining whether an external Fiscal Agent should be used to protect USG funds; proposing authoritative solutions to financial management problems that are of major importance to implementing international assistance in developing countries; formulating fundamental policies and operational procedures regarding the financial management of funds provided to eligible countries under the terms of a compact; and developing and implementing systems and operational procedures to monitor the effectiveness of and compliance with MCC financial management requirements during execution of the Compact. The country-specific tasks will focus primarily on MCC compact programs in the Philippines and Indonesia.

3.0 TASKS

Country Specific Support

- Works collaboratively with MCC and partner country staff to ensure that applicable MCC policies
- Provides authoritative guidance to the eligible country's implementation entity (the Accountable Entity) in establishing the financial management structure needed to implement the compact, and ensures that reasonable measures to prevent fraudulent and corrupt practices in the use of grant resources are implemented by Accountable Entities
- Provides authoritative technical assistance to recipient countries in strengthening their capacity to manage MCC resources

- Serves as an integral member of the DC-based Implementation Support Team for each compact by providing guidance and expert advice on fiscal management issues in assigned compacts
- Advises Resident Country Director and MCC management on addressing fiscal management challenges in the compact, including through participation in and input to periodic compact reviews
- Reviews resource projections for compacts and develops Accountable Entity administrative budget priorities and justifications.
- Coordinates requirements among organizational units in the formative stages of program initiation, project design, and compact implementation
- Serves as authoritative representative of the Agency on fiscal accountability and financial management matters to senior officials of foreign governments receiving MCC assistance and to counterpart Accountable Entities (MCA's)
- Verifies that MCC guidelines on fiscal accountability and financial management are being appropriately applied in assigned compacts
- Oversees financial audits of MCC-funded projects and activities and ensures that MCC financial management staff work with the Accountable Entities to respond to and clear audit findings in a timely manner

Actively engages in responding to financial management inquiries and audits by the Government Accountability Office (GAO), the Office of the Inspector General (OIG) and other stakeholders

- Evaluates proposals for reform of government financial management systems with MCC resources and provides authoritative guidance on developing them

Fiscal Management

- Serves as recognized agency expert and senior advisor to Agency leaders responsible for generating new fiscal accountability concepts to resolve unprecedented financial management problems and issues that could involve exceptional risk or controversy, generate intensive legislative interest, or have a major impact on MCC's programs.
- Formulates and recommends plans to improve program policies, practices, methods, and organizational structure, as it relates to financial management and fiscal accountability. This includes working across departments and as a member of the Fiscal Accountability practice group as necessary
- Collaborates with MCC fiscal accountability professionals to ensure policies and procedures are formulated and guidance is provided on fiscal management issues that arise during compact development, implementation and closeout as applicable

4.0 DELIVERABLES

- Bi-weekly status update that describes the following: activities performed, issues/concerns and recommendations
- Monthly briefing to review updates and progress on key issues/concerns/recommendations
- Timely (5-day) responses to requests for fiscal accountability clearances in compact operations
- Trip reports
- Ad hoc reports on specific compact issues, as requested by Resident Country Director and MCC management

5.0 PLACE OF PERFORMANCE

The contractor will perform work under this contract on an intermittent basis in MCC eligible countries (primarily Philippines and Indonesia), Washington, DC, or at the consultant's office or home of record, as required to complete tasks upon approval of the Contracting Officer's Representative (COR).

6.0 TYPE OF CONTRACT AND PERIOD OF PERFORMANCE

The candidate(s) will be offered an intermittent personal service type contract for a one-year base period, plus four one-year option periods, based on performance and agency requirements, which may be exercised at the sole discretion of the MCC. Contracts will be for intermittent employment or up to 70% of full time (up to 1,664 hours per 12-month period) dependent upon MCC requirements.

7.0 EVALUATION CRITERIA

- Bachelor's or advance degree in financial management, international development or related field
- 5 years of experience working with developing countries, particularly in Asia and the Pacific Rim
- Excellent oral and written communication skills
- 5 years of experience in public sector financial management operations
- 5 years of experience in implementing and evaluating/monitoring public funded programs with foreign governments in transition or developing countries
- Proven ability to engage in an in-depth analysis of formal policy and operations.
- Experience in briefing high-level U.S. and foreign government officials on critical technical matters
- Working knowledge of a foreign language is a plus

8.0 HOW TO APPLY

Interested parties should submit, by email, to recruitment@mcc.gov, the following package:

(1) Curriculum Vitae/résumé;

(2) A brief cover letter that addresses all evaluation criteria, as listed in this advertisement;

(3) Three (3) professional references;

Please include **“Senior Director Fiscal Accountability—Intermittent PSC”** in the subject line of your email. The initial cut-off for applications will be **June 15, 2012**; however, the announcement will remain open continuously until the position is filled.

Your application will be on file for six months after the announcement closes or six months from the date you applied to an open and continuous announcement.

Applications are reviewed every three months.

If selected for an assignment, you will receive an email notification from MCCs Office of Contracts and Grants Management

THIS ANNOUNCEMENT IS FOR AN INDEPENDENT CONTRACTOR TO PERFORM CONSULTANT SERVICES AND IS NOT FOR INDIVIDUALS SEEKING EMPLOYMENT DIRECTLY WITH MCC. PLEASE VISIT: <http://www.irs.gov/businesses/small/index.html> FOR INFORMATION REGARDING INDEPENDENT CONTRACTORS.